Parish Councillors are summoned to attend a Briercliffe with Extwistle Parish Council meeting to be held Thursday 6 February 2025 at 7.30pm at the Community Centre, Jubilee Street



Members of the public are invited to attend.

**BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL**

**PARISH COUNCIL MEETING**

**Thursday 6th February 2025 at 7.30pm**

Welcome

1. Announcements

a. Recording of meetings

2. Apologies for absence and reasons given

3. Declarations of Disclosable Pecuniary Interests

4. To consider co option to the current vacancy

5 Minutes of the last Parish Council meeting

5.1 To approve, as a correct record the minutes of the Parish Council meeting held on 16 January 2025

5.2. Matters outstanding from the minutes

**6 Reports from Working Groups and Lead Roles**

6.1 To receive Reports and recommendations from Working Groups/Lead Councillors

6.1.1 Planning Working Group, HOU/2025/0025 and FUL/2024/0611

6.1.2 Communications Working Group

6.1.3 Contractor Working Group

6.1.4 Allotments and Garages Working Group and Committee

6.1.5 Projects Working Group..

6.1.6 Policies Working Group

6.1.7 Staffing Group

6.1.8 Clerks Report

7. Members of the Council Councillor updates and feedback

**8. Formally adjourn the meeting to allow for Public Participation**

**PUBLIC PARTICIPATION**

8.1 Police Written Report

8.2 **Questions from Public:** We aim to respond at the meeting to public questions which have been submitted in writing 3 days in advance.  Questions which cannot be provided with an immediate response will receive a written response later.  The Council respectfully reminds residents that questions referring to specific individuals including Council employees, a Councillor, or the Councillor Code of Conduct will not be answered.

8.3 County Councillor Report

8.4 Borough Councillors Written Reports

8.5 Other Organisations’ Written Reports

**9. Formally reconvene the Parish Council Meeting**

10.Finance

10.1 Accounts to be approved for payment

10.2 Fraud: life insurance / assurance policies for Mrs Sorrow Jean.

10.3 Termination payment – resolution is expected for the 6th February 2025

10.4 PKF Littlejohn update.

11 Community Centre as the parish council address and admin role

12 Lengthsman – contract

13 Environment and Heritage

14 Dates of meetings in 2025

* March 6th 2025
* April 3rd 2025
* May 8th 2025 Annual Meeting